EXHIBITOR INFORMATION

Tampa Bay Condo & HOA Expo Friday, April 23, 2021 Tampa Convention Center Ballroom B, C, & D

In the interest of public health, and in compliance with state/county requirements, face masks or protective face coverings will be required for all persons indoors at the Tampa Convention Center. We ask that social distancing be observed whenever reasonably possible.

LOCATION: Tampa Convention Center Ballrooms B, C, & D 333 S. Franklin Street Tampa, FL 33610

SHOW HOURS:

Friday, April 23rd

10:30 AM - 3:00 PM

<u>DIRECTIONS</u>: (See 2nd page for detailed map of Tampa Convention Center grounds) **Exhibitors should use the Shuttle Drop-off / Front Drive to temporarily park and load into the facility**. Ballroom B,C, & D are on the first floor and accessible by both ground level entry points to the facility. Access to the Shuttle Drop-off / front drive is directly off of Franklin Street. If your move-in requires loading dock access, please contact our offices at 800-374-6463 and speak with show management. Please unload your vehicle, and immediately repark your vehicle in either the Tampa Convention Center Garage or a properly designated self-serve parking area. You may then return to complete setup of your booth. DO NOT leave your vehicle in the Shuttle Drop-off / Front Drive unattended for a significant amount of time.

MOVE-IN:

Friday, April 23rd* 7:00AM – 10:00AM

MOVE-OUT: Friday, April 23rd*

3:00PM - 6:00PM

*Move-in and Move-out takes place on SAME DAY as event. Exhibitors must have booth moved in and set up prior to floor opening at 10:30AM.

DETAILS:

The decorator will provide you with a skirted table, two chairs, and wastebasket. If you need to contact the show decorator to place orders for additional booth furnishings, call **Suncoast Convention Services**, **Inc.**, **at (813) 628-8301**.

-Exhibitor identification badges will be available for pick-up in the ballroom during move-in.

-If you need to order **electrical service** please use the Electrical Order Form on our website, the online utilities ordering system on the Tampa Convention Center website, or email support@edlenelectrical.com.

-If you need to contact a show manager at any time, please call L&L Exhibition Management at 800-374-6463.

ADDITIONAL INFO:

-Seminars for attendees will be held across the lobby in meeting rooms and will begin at 9am.

-If you would like to get food from the event's concessions, please see the registration counters in the lobby to **purchase** a lunch voucher. The concession staff handing out food will not be handling any cash transactions due to COVID-19 restrictions, and a voucher is required.

Have a question? Please call us at 800-374-6463 and speak with one of our show managers.

