L&L Exhibition Management 7809 Southtown Center, #200, Bloomington, MN 55431 (952) 881-5030 • 1 (800) 374-6463

EXHIBITOR INFORMATION

Tampa Bay Condo & HOA Expo Wednesday, April 16, 2025 Tampa Convention Center - Ballrooms B-D

LOCATION:

SHOW HOURS:

Tampa Convention Center Ballrooms B-D 333 S. Franklin Street Tampa, FL 33610 Wed. April 16th 10:00 AM – 2:30 PM* **Pre-show Seminars begin at 8:00AM*

<u>DIRECTIONS</u>: (See 2nd page for detailed map of Tampa Convention Center grounds)

Exhibitors should use the Shuttle Drop-off / Front Drive to temporarily park and load into the facility.

Ballroom A, B & C are on the first floor and accessible by both ground level entry points to the facility.

Access to the Shuttle Drop-off / front drive is directly off of Franklin Street. If your move-in absolutely requires loading dock access, please contact our offices at 800-374-6463 and speak with show management. Please unload your vehicle, and immediately repark your vehicle in either the Tampa Convention Center Garage or a properly designated self-serve parking area. You may then return to complete setup of your booth. DO NOT leave your vehicle in the Shuttle Drop-off / Front Drive unattended for a significant amount of time.

MOVE-IN

Wed. April 16^{th} 7 AM - 10 AM*

*Same day move-in. Booths must be set and functional prior to show open at 10:00am.

MOVE-OUT

Wed. April 16th 2:30 PM – 6 PM*

*Booths are not to be dismantled or moved out prior to 2:30 pm.

DETAILS:

The decorator will provide you with a skirted table, two chairs, and a wastebasket. If you need to contact the show decorator to place orders for additional booth furnishings, call **Suncoast Convention Services**, **Inc.**, at (813) 628-8301.

- -Exhibitor identification badges will be available for pick-up just outside the Ballroom B entrance during move-in.
- -If you need to order **electrical service** please use the Electrical Order Form on our website, the online utilities ordering system on the <u>Tampa Convention Center website</u>, or email <u>support@edlenelectrical.com</u>.
- -If you need to contact a **show manager** at any time, please call L&L Exhibition Management at **800-374-6463**.

ADDITIONAL INFO:

-Seminars for attendees will be held across the lobby in meeting rooms and will begin at 8:00am.

L&L Exhibition Management 7809 Southtown Center, #200, Bloomington, MN 55431 (952) 881-5030 • 1 (800) 374-6463